AIM Student Data Collection Schedule
2008-2009 School Year

Start Date	End Date	Event	Purpose
8/27/08	8/27/08	AIM upgraded to 2009.1 version	• Upgrade to new version of Infinite Campus software
8/18/08	10/10/08	**End of Year Grad & Dropout for 07-08 Collection**	• Complete data entry for summer grad and dropouts from previous year • Modify enrollment end status for students transferring or not returning
9/13/08	9/13/08	Switch active year to 08-09	• For Campus District Edition users
9/15/08	9/19/08	AIM Training – New Users	• Comprehensive WebEx and regional trainings designed for new users
9/10/08	9/19/08	AIM Training – Updates	• WebEx and regional trainings covering updates & collection schedule
9/15/08	10/24/08	**Beginning of Year Collection**	• Assign state ID to new students • Enter 08-09 enrollment record for each student • Enter program participation data for each student
10/1/08	12/31/08	**CTE Fall Collection – Post Grad Status**	• Enter post grad status and contact date for CTE concentrators that graduated in spring 2008
10/6/08	10/24/08	**Fall Attendance Collection**	• Collect fall count date aggregate hours & attendance data
10/17/08	10/17/08	*End of Year (2007-2008) Snapshot*	• Federal Reporting
10/20/08	2/27/09	Montana Edition and Special Ed tool Rollout	• Tentative dates
10/30/08	10/30/08	ELP Barcode label info extracted from AIM and Sent to Questar (ELP test window 10/20 to 11/21)	• Students enrolled and marked as LEP will receive a label for the ELP test, if that data is entered into AIM by 10/29/08.
11/21/08	11/21/08	*October (Fall Enrollment) Snapshot*	• Enrollment reporting • AYP Attendance Rate (1/2 of calculation) • Federal reporting (EDEN) • State reporting • Legislative requests (student counts, program status)
11/24/08	12/31/08	**December Enrollment Collection**	• December 1 enrollment data (for matching to Child Count data) • Verify Spec Ed status for all currently enrolled students • Enter/modify enrollment records for all students that have entered or exited since last data entry • Student data should be accurate as of December 1

1/5/09	1/5/09	*December Snapshot*	• Child count enrollment
1/5/09	1/30/09	**Assessment Registration Collection**	• Register students for CRT test • Enter/modify enrollment records for all students that have entered or exited since last data entry • Student data should be accurate as of 1st day of second semester
2/1/09	2/20/09	**Spring Attendance Collection**	• Enter/modify enrollment records for all students that have entered or exited since last data entry • Enter aggregate hours and attendance data for every student enrolled on February 1
3/2/09	3/27/09	**Program Participation Collection**	• AYP Sub group calculations • Enter/modify enrollment records for all students that have entered or exited since last data entry • Student data should be accurate as of test window count date
3/11/09	3/27/09	**Test Window Attendance Collection**	• AYP Attendance rate • Enter/modify enrollment records for all students that have entered or exited since last data entry • Enter aggregate hours and attendance data for every student enrolled on test window count date
4/15/09	6/05/09	**CTE Spring Collection**	• Identify CTE Concentrators and enter career path data
5/11/09	6/19/09	**End of Year Collection**	• End 08-09 enrollments • Report 08-09 graduate data
6/15/09	6/15/09	*March (AYP) Snapshot*	• Calculation of AYP

These dates are accurate as of August 21, 2008.
Changes to the collection and/or snapshot dates may occur as other reporting dates change.